

**COLORADO DEPARTMENT OF PUBLIC HEALTH AND  
ENVIRONMENT**

**VITAL RECORDS SECTION/HSVRD-VR-A1**

4300 Cherry Creek Drive South  
Denver, Colorado 80246-1530

303-692-2200    [www.colorado.gov/cdphe/vitalrecords](http://www.colorado.gov/cdphe/vitalrecords)    [vital.records@state.co.us](mailto:vital.records@state.co.us)

**For Office Use Only**

ID	_____	Cash	_____
ISS	_____	CK	_____
		CC	_____
		Other	_____
SF#	_____ - _____		

## Application for Certified Verification of a Marriage Record

INFORMATION ABOUT PERSONS WHOSE MARRIAGE RECORD IS REQUESTED -- please type or print

This office has indices for 1900 to 1939 and 1975 to present.

Name of Husband	First	Middle	Last	
Name of Wife	First	Middle	Last	
County Where License Was Issued		Date of Marriage*		Today's Date
Purpose for copy		Relationship **see reverse side (Please submit proof of relationship)		
Signature of Person Making Request		e-mail address ^		Daytime Phone (       )
Street Address		City	State	Zip

^ I consent for communications via e-mail

**All requests must be accompanied by a photocopy of the requestor's identification before processing. PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVER'S LICENSE, STATE ID OR PASSPORT.**

This office will not have a record of the marriage if the county did not forward the information for the State Index. Verifications for the years 1940-1974 are not available from this office and must be obtained from the county where the license was obtained. You may need to contact each of the counties if you do not know where the license was obtained. County clerk offices are located in the county seat. A list of counties, county seats, and ZIP codes is provided on the reverse side of this form.

**Ways to order:**

Apply in person for same day service. Office hours are from 8:30 a.m. to 4:30 p.m., Monday-Friday.

Order verifications online\*\* at [http://www.cdphe.state.co.us/certs.Verification\(s\)](http://www.cdphe.state.co.us/certs.Verification(s)) mailed mailed 2-3 days after receipt of all required documentation.

Fax your application with credit card information\*\*: within continental USA fax 1-800-423-1108; outside continental USA fax:1-303-691-9307.

Verification(s) mailed in five business days upon receipt of all required documentation.

Mail in application with check, money order, or credit card information\*\*. Verification(s) mailed within three weeks upon receipt of all required documentation.

\*\*Convenience charge to be added. See fees below.

Make check or money order payable to to Vital Records. Please do not send cash.

**Credit card orders:**

Card Type:    ☐ VISA    ☐ MasterCard    ☐ Discover    ☐ American Express

Cardholder name: \_\_\_\_\_

Card Number: [ ]    Exp. Date: \_\_\_\_\_ / \_\_\_\_\_

**PLEASE COMPLETE THIS AREA**

PRINT name and address of person to whom the verification is to be mailed to or issued to over the counter:

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Charges:**    \*NOTE: If date is unknown, an additional fee of \$1.00 per year can be submitted.

Search fee where date of marriage is unknown.....	\$ _____
\$17 for 1st standard copy (or search when no record found).....	\$ _____
\$10 for each additional copy of same record ordered at same time.....	\$ _____
\$10 credit card convenience charge (walk-ins excluded).....	\$ _____
\$35 for each heirloom copy.....	\$ _____
a) Regular mail (\$0.00) b) FedEx* (check, money order, cash orders ONLY) (\$20.00) c) Express Mail* (\$19.95) d) UPS* (credit card orders ONLY)(\$19.00) (circle one).....	
<b>Total Charges.....</b>	<b>\$ _____</b>

\*Within continental U.S.

\*Certified copies of marriage verifications may be issued to:

proof of relationship is required:

- The bride or groom listed on certificate
- Ex-Spouses demonstrating direct and tangible interest
- Parents
- Stepparents
- Grandparents and Great Grandparents
- Siblings
- Children, Stepchildren,
- Grandchildren, and Great Grandchildren
- In-laws, aunts, uncles, nieces, nephews, cousins if they can demonstrate direct and tangible interest.
- Legal representative of any of the above
- Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right.
- Paralegal
- Consular Consort
- Consulate offices
- Probate researchers with documented proof of a direct and tangible interest
- Creditors must present documentary evidence to establish direct and tangible interest
- Employer so benefits can be processed
- Insurance companies so claims/benefits can be processed

<http://www.elections.colorado.gov/DDefault.aspx?tid=147>

## COLORADO CLERKS AND RECORDERS

Adams	4430 S. Adams County Pkwy Brighton, CO 80601	720.523.6020
Alamosa	PO Box 630, Alamosa, CO 81101-0630	719.589.6681
Arapahoe	5334 S. Prince, Littleton, CO 80166-0211	303.795.4200
Archuleta	PO Box 2589, Pagosa Springs, CO 81147-2589	970.264.8350
Baca	741 Main, Springfield, CO 81073-1548	719.523.6532
Bent	PO Box 350, Las Animas, CO 81054-0350	719.456.2009
Boulder	1750 33 <sup>rd</sup> St., Ste. 100, Boulder, CO 80301-2534	303.413.7770
Broomfield	1 Descombes Dr., Broomfield, CO 80020-2495	303.464.5819
Chaffee	104 Crestone Ave., Salida, CO 81201	719.539.6913
Cheyenne	PO Box 567, Cheyenne, CO 80810-0567	719.767.5872
Clear Creek	PO Box 2000, Georgetown, CO 80444-2000	303.679.2339
Conejos	PO Box 157, Conejos, CO 81129-0127	719.376.5772
Costilla	PO Box 308, San Luis, CO 81152-0308	719.672.3301
Crowley	603 Main St., Suite 2, Ordway, CO 81063	719.267.5555x3
Custer	PO Box 150, Westcliffe, CO 81252-0150	719.783.2441
Delta	501 Palmer, Ste. 211, Delta, CO 81416-1764	970.874.2150
Denver	201 W. Colfax, Dept. 101, Denver, CO 80202	720.913.1311
Dolores	PO Box 608, Dove Creek, CO 81324-0058	970.677.2383
Douglas	PO Box 1360, Castle Rock, CO 80104-1360	303.660.7469
Eagle	PO Box 537, Eagle, CO 81631-0537	970.328.8723
Elbert	PO Box 37, Kiowa, CO 80117-0037	303.621.3128
El Paso	PO Box 2007, Colorado Springs, CO 80901-2007	719.520.6208
Fremont	615 Macon Ave. #102, Canon City, CO 81212	719.276.7330
Garfield	109 8 <sup>th</sup> St. #200, Glenwood Springs, CO 81601	970.945.2377x1760
Gilpin	PO Box 429, Central City, CO 80427-0429	303.582.5321
Grand	PO Box 120, Hot Sulphur Springs, CO 80451	970.725.3347
Gunnison	221 N. Wisconsin St. Ste. C, Gunnison, CO 81230	970.641.1516x7927
Hinsdale	PO Box 9, Lake City, CO 81235-0009	970.944.2228
Huerfano	401 Main St. Ste. 204, Walsenburg, CO 81089	719.738.2380
Jackson	PO Box 1019, Walden, CO 80480-0337	970.723.4660
Jefferson	100 Jefferson City Pkwy, Golden, CO 80419	303.271.8168
Kiowa	PO Box 37, Eads, CO 81036-0037	719.438.5421
Kit Carson	251 16 <sup>th</sup> St #102, Burlington, CO 80807-0249	719.346.8638
Lake	PO Box 965, Leadville, CO 80461-0917	719.486.0993
La Plata	1060 E 2 <sup>nd</sup> Ave #134, Durango, CO 81301	970.382.6296
Larimer	200 W Oak St, Ft. Collins, CO 80521	970.498.7860
Las Animas	PO Box 115, Trinidad, CO 81082-0115	719.846.3314
Lincoln	PO Box 67, Hugo, CO 80821-0067	719.743.2444
Logan	315 Main St., Sterling, CO 80751-4348	970.522.1544
Mesa	PO Box 20,000, Grand Junction, CO 81502	970.244.1607
Mineral	PO Box 70, Creede, CO 81130	719.658.2331
Moffat	221 W. Victory Way, Craig, CO 81625-2716	970.824.9123
Montezuma	109 W. Main St. Room 108, Cortez, CO 81321	970.565.3728
Montrose	PO Box 1289, Montrose, CO 81402-1289	970.249.3362
Morgan	PO Box 1399, Ft. Morgan, CO 80701-1399	970.542.3521
Otero	PO Box 511, La Junta, CO 81050-0511	719.383.3024
Ouray	PO Box C, Ouray, CO 81427-0615	970.325.4961
Park	PO Box 220, Fairplay, CO 80440-0220	719.836.4333
Phillips	221 S. Interoccean Ave., Holyoke, CO 80734	970.854.3131
Pitkin	530 E. Main St., Ste. 101, Aspen, CO 81611	970.920.5180
Prowers	301 S. Main St., Ste. 210, Lamar, CO 81052	719.336.8011
Pueblo	215 W 10 <sup>th</sup> St, Pueblo, CO 81003	719.583.6507
Rio Blanco	PO Box 1067, Meeker, CO 81641-1067	970.878.9460
Rio Grande	PO Box 160, Del Norte, CO 81132-0160	719.657.3334
Routt	PO Box 773598, Steamboat Springs, CO 80477	970.870.5556
Saguache	PO Box 655, Saguache, CO 81149-0176	719.655.2231
San Juan	PO Box 466, Silverton, CO 81433-0466	970.387.5671
San Miguel	PO Box 548, Telluride, CO 81435-0548	970.728.3954
Sedgwick	315 Cedar St, Julesburg, CO 80737-1537	970.474.2485
Summit	PO Box 1538, Breckenridge, CO 80424-1538	970.453.3475
Teller	PO Box 1010, Cripple Creek, CO 80813-1010	719.689.2951
Washington	PO Box L, Akron, CO 80720-1553	970.345.6565
Weld	1402 N 17 <sup>th</sup> Ave, Greeley, CO 80632	970.304.6530
Yuma	310 Ash St., Suite F, Wray, CO 80758	970.332.5809